



Hamsey Parish Council www.hamsey.net

Marie Owen, Clerk to Hamsey Parish Council

Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, East Sussex, BN7 3QG

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**Draft Minutes of the meeting of HAMSEY PARISH COUNCIL
held at Beechwood Hall & Rural Park on Thursday 14th March 2024, 7.15pm**

Present:

Cllr T d'Arienzo, Chair
Cllr A Sanders (left at 8:20pm)
Cllr C Henry
Cllr M Cadwallader
Cllr K McBrown
Cllr N Osborne

Apologies:

In Attendance:

Marie Owen (Parish Clerk) Minutes
Natalie Kinch Inclusion Officer

The meeting started at 7.15pm

		Action
14.03.01	Apologies for absence There were none	
14.03.02	Questions from the Public There were none	
14.03.03	The Co-Option of Robin Bates. Mr Bates gave a brief introduction to himself and Cllr Osborne proposed his co-option. Cllr McBrown seconded. The whole Council voted and declared Mr Bates a member of the Council.	
14.03.04	Declarations of interest from any Councillor regarding items on the agenda. There were none.	
14.03.05	Minutes of the council meeting held on 11 th January 2024 were agreed and signed as a true record.	Parish Clerk
14.03.06	Update on any matters arising from last meeting - action log All actions on the action log are in progress or completed.	

14.03.07 Financial matters

a) To approve the Invoice payments made since the last meeting (including VAT).

All payments were approved. **Proposed: Cllr d'Arienzo. Seconded: Cllr Cadwallader**

b) To note the Council's current financial position

The current financial position was noted and agreed. The clerk informed the meeting that the updated bank balances as at 6th March 2024 for the current account was £10,062.10 and the balance on the savings account was £12,359.89.

C) Subscriptions

The following subscriptions were agreed, ESALC, SLCC, CPRE, Ouse River Trust. **Proposed: Cllr Henry. Seconded: Cllr Cadwallader.**

Action: PC to arrange payment when due.

d) Asset Register.

The asset register has been inspected and any loss or damage noted.

Proposed: Cllr McBrown. Seconded: Cllr Osborne.

e) Urban Grass Cutting Contract.

The contact with Barcombe Landscapes was agreed and signed.

Action: PC to send a signed copy to Barcombe Landscapes.

f) To approve any CIL payment from LDC for Beechwood Hall Playground.

Proposed Cllr Osborne. Seconded: Cllr Henry.

14.03.08 Policies

The following policies were all agreed:

- a) Standing Orders Updated
- b) Financial Regulations Updated
- c) Complaints Policy Updated
- d) Vexatious Policy Updated
- e) Health and Safety Policy Updated
- f) Risk Assessment Updated.

Proposed: Cllr Henry. Seconded: Cllr Cadwallader

g) The Parish Clerk read out the details of the Civility and Respect Pledge and all members of the Council agreed to them.

Action: PC to sign the Council to the Civility and Respect Pledge.

14.03.09 Planning matters

All planning applications in progress, refused and determined since the last meeting were noted.

Action: Cllr d'Arienzo to contact the tree warden with respect to SDNP/24/00547/TCA

14.03.10 Grant Applications

- a) Grant request from the Station Partnership of £55.00.
- b) Grant request from The Monday Afternoon Club of £250.00

Proposed: Cllr Henry. Seconded: Cllr McBrown.

Action: PC to make payment in the financial year 2024/2025.

14.03.11 Beechwood Hall working group – update

Cllr d'Arienzo thanked Cllr Henry for her comprehensive report. It was noted that the Easter Trail event will take place on 29th March 2024.

The need for a new water fountain was discussed as the current one isn't fit for purpose. Agreement was made to replace for a more durable model.

Proposed: Cllr d'Arienzo. Seconded: Cllr Bates

Action: To purchase and arrange fitting.

14.03.12 Environment

- a) To join the Hedgehog Highway. After discussions it was unclear if the residents would be interested in fitting the hedgehog corridors.

Action: Cllr Sanders to gather residents views via social media.

14.03.13 Highway and traffic issues

Cllr Cadwallader stated that there is a lot of water on Resting Oak Hill and this is a driving hazard.

Action: Cllr McBrown to contact Highways with photos.

It was also noted that there needs to be a safety barrier in Bevernbridge.

Action: Cllr d'Arienzo to contact Dan Witcher at ESCC Development Control

<https://live.eastsussexhighways.com/report-problem> - to report highways issues.

14.03.14 Rail and bus issues

Cllr d'Arienzo thanked Robert Baughan for his comprehensive report. It was noted about the possible reinstated service to London Bridge.

14.03.15 Police/Neighbourhood watch issues

Cllr d'Arienzo stated that local teenagers had been approached by a man attempting to rob them. The boys escaped without harm and without losing anything. The perpetrator waited on the station platform. The incident was reported to Sussex Police.

Action: Cllr d'Arienzo to report this to London Transport police and inform the Rail Committee.

Action: Cllr McBrown and Ms Kinch to report historic incident to PSCO.

14.03.16 General Improvements to the Parish

Cllr Osborne stated that it would be nice for a memorial for resident Tom Walker. All agreed.

Action: Cllr d'Arienzo to contact Mrs Walker and enquire whether she would like a bench or tree plaque.

Miki Brightmore Community Award suggested by Cooksbridge Station Partnership, proposed by Cllr Henry and seconded by Cllr d'Arienzo.

Action: Cllr d'Arienzo to confirm wording and PC to order.

Replacement wastebin at the phonebooks proposed by Cllr Henry and seconded by Cllr Osborne.

Action: Cllr d'Arienzo to send out details of bins and PC to order.

14.03.17 Reports from meetings attended

There were none.

14.03.18 Events

There were none.

14.03.19 Footpaths and rights of way

Cllr Cadwallader stated that people are frequently walking from Bevernbridge to Cooksbridge on the road or on the grass verge. Cllr d'Arienzo spoke about the Active Travel Route plans and the issues with this being implemented.

It was noted that the pavement outside Offham Farm is being cleared regularly and allowing clear access for pedestrians.

14.03.20 Neighbourhood Plan

Nothing to report.

14.03.21 Communication

Action: Cllr Cadwallader to provide PC with information regarding Bevernbridge for the Parish Website.

14.03.22 Correspondence

Nothing to add.

14.03.23 Future agenda items

Nothing to add

14.03.24 Date for next meeting

Thursday 9th May 2024 7.15pm. The Annual Parish Meeting will commence at 6:30pm

The Chair thanked all for attending and the meeting ended at 9.19pm

SignedChair

Date.....

Minutes taken and prepared by Marie Owen, Parish Clerk/RFO

Appendix 1 – Action Log

March 2024 Meeting		Responsibility	Completed
1	Changing Places unit and bike racks - explore other possible funding pots	Td'A	Waiting to hear from SDNP – Funding not available. Dec 23 asked TdA to reapply. Contact Service Master and tradesman re widening the door frame.
2	Lost woods Project – proposals to move forward the project	Td'A/MC	Talks with new representatives from The Woodland Trust to take place. And to find out about newts.
3	Lack of signage near Bevernbridge	MM	
4	Phone Books funding	KMcB/AS	Looking at other funding options.
5	Book police enforcement van	KMcB	Wait for spring
6	Speak with Antler Homes re issues and opportunities	Td'A/MC	Ongoing. Chasing bus stops.
7	Email ESCC School Patrol Officer	CH	Ongoing.
8	Find out from Development and Control about double yellow lines	Td'A/RB	Ongoing. Outside school and Hamsey Lane. Signs from PC on Hamsey Lane?
9	Instagram training	CH	Send out links re online training.
10	Review Grant Policy	PC/CH	Ongoing
11	Fitting of noticeboards & phonebooks	Td'A/MC	To speak with contractor and Antler Homes
12	Subscriptions payments	PC	Yes
13	Send signed copy to Barcombe Landscapes	PC	Yes
14	Sign up to the Civility & Respect Pledge	PC	Yes and certificate on website
15	Contact the tree warden with respect to SDNP/24/00547/TCA	Td'A	
16	Grant Applications payments in April	PC	
17	Water Fountain purchase and arrange fitting.	Td'A	
18	Ask on social media re Hedgehog corridors	AS	
19	Contact Highways re Resting Oak Hill	KMcB	
20	Contact Dan W re crash barriers in Bevernbridge	Td'A	
21	Report incident to London Transport Police	Td'A	
22	Report incident to PCSO	KMcB	
23	Contact Mrs Walker re plaque	Td'A	
24	Community Award	Td'A/PC	
25	Send out wastebin details and order	Td'A/PC	
26	Provide website info re Bevernbridge to PC	MC	