



Hamsey Parish Council
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Marie Owen, Clerk to Hamsey Parish Council
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Draft Minutes of the meeting of HAMSEY PARISH COUNCIL
held at Beechwood Hall & Rural Park on Thursday 9th May 2024, 7.15pm

Present:

Cllr T d'Arienzo
Cllr A Sanders
Cllr C Henry
Cllr M Cadwallader
Cllr K McBrown
Cllr R Bates

Apologies:

Cllr N Osborne, District Cllr J Saunders

In Attendance:

Marie Owen (Parish Clerk) Minutes
Natalie Kinch Inclusion Officer

The meeting started at 7.15pm

		Action
09.05.01	Election of the Chair/Vice Chair Cllr Cadwallader was proposed as Chair by Cllr d'Arienzo and seconded by Cllr Henry. The vote was 5 in favour. Cllr Cadwallader is now Chair Cllr Henry was proposed as Chair by Cllr Cadwallader and seconded by Cllr d'Arienzo. The vote was 5 in favour. Cllr Henry is now Vice Chair.	
09.05.02	Apologies for absence Cllr Osborne's apologies were accepted. District Cllr Saunders sent her apologies	
09.05.03	Questions from the Public There were none	
09.05.04	Declarations of interest from any Councillor regarding items on the agenda. There were none.	
09.05.05	Minutes of the council meeting held on 14 th March 2024 were agreed and signed as a true record.	Parish Clerk
09.05.06	Update on any matters arising from last meeting - action log All actions on the action log are in progress or completed.	
09.05.07	Banking Signatories It was confirmed that: Michael Bell Rob Hearn	

	<p>Andrew Featherstone are no longer Councillors or Trustees and are no longer associated in anyway with Beechwood Hall & Rural Park or the Parish Council.</p> <p>Proposed: Cllr Cadwallader. Seconded: Cllr Henry</p>	
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09.05.08 Financial matters

a) To approve the Invoice payments made since the last meeting (including VAT).

All payments were approved. **Proposed: Cllr Henry. Seconded: Cllr Sanders**

b) To note the Council's current financial position

The current financial position was noted and agreed. The clerk informed the meeting that the updated bank balances as at 30th April 2024 for the current account was £18,429.44 and the balance on the savings account was £12,444.63.

C) Budget versus actual for 2023/2024

The Clerk went through the report with the Councillors and pointed out where the overspends for the year were.

09.05.09 Policies

The Dignity at Work Policy was agreed. Cllr Cadwallader read out the policy details.

Proposed: Cllr McBrown. Seconded: Cllr Cadwallader

09.05.10 Planning matters

All planning applications in progress, refused and determined since the last meeting were noted.

Action: PC to update portal on LW/24/0292 – No objection

Action: Cllr Cadwallader to contact the tree warden with respect to SDNP/24/00547/TCA

09.05.11 Grant Applications

There were none.

09.05.12 Beechwood Hall working group – update

Cllr Henry stated that there have been some cashflow issues with Beechwood Hall as monies had been placed in an savings account without instant access. It was also noted that the signatories on the account were out of date.

Action: Cllr Henry to meet with Beechwood Hall Treasurer and sort the ongoing issues. Look to move banks. Cllr Henry and Cllr Sanders to be signatories on the account.

With the banking issues in mind. It was agreed to put off the purchase of the water fountain at this time. It was also noted that there had been a price increase of £500. This will be discussed at the Beechwood Hall meeting on the 6th June 2024.

09.05.13 Environment

There were none.

09.05.14 Highway and traffic issues

Cllr McBrown stated that she is having an SLR meeting with Highways on the 24th September 2024. She would be providing a list of pot holes, the sink hole and barrier issues with the representative. In the meantime, these issues would all be reported again for action by the Highways Department.

Action: Cllr McBrown to contact Highways with photos.

Action: Cllr Bates to take over the discussion with Highways regarding double yellow lines opposite the school and into Hamsey Lane.

<https://live.eastsussexhighways.com/report-problem> - to report highways issues.

09.05.15 Rail and bus issues

Cllr Cadwallader thanked Robert Baughan for his comprehensive report. It was noted that there is a railway committee meeting on the 11th June 2024.

New bus timetables have been received.

Action: Cllr Sanders to check that the timetables at the bus stops are still up to date.

09.05.16 Police/Neighbourhood watch issues

The recent issues with fly tipping were discussed and Cllr McBrown stated that she had passed on evidence to the police and LDC.

Please report any issues of fly tipping using the address below:

<https://lovecleanstreets.info>

09.05.17 General Improvements to the Parish

Action: Cllr Bates to agree new signage for the bins at Beechwood Hall to stop unsuitable rubbish being left.

Bevernbridge playground. LDC have offered Hamsey Parish Council a second hand playground. This would hopefully be installed at Bevernbridge. At the present time, agreement with the housebuilders and the planning department cannot be had and the storage costs for the playground are prohibitive.

Action: Cllr Cadwallader to investigate free storage and to arrange a quote for installation at Beechwood Park.

Wind turbine. It was agreed that the servicing of the wind turbine should be taken over by Beechwood Hall & Rural Park as they receive the benefit.

Action: PC to pass on servicing details to the Beechwood Hall team.

09.05.18 Reports from meetings attended

There were none.

09.05.19 Events

31st August Community Day.

09.05.20 Footpaths and rights of way

Nothing to report.

09.05.21 Neighbourhood Plan

Nothing to report.

09.05.22 Communication

Action: Cllr Bates to take over Facebook communication.

Action: Cllr Cadwallader to speak with Helen Clegg regarding Hamsey News.

09.05.23 Correspondence

Nothing to add.

09.05.24 Future agenda items

Roles for Councillors.

09.05.25 Date for next meeting

Thursday 4th July 2024 7:15pm. An extraordinary meeting is called for 7pm on the 6th June 2024 for the signing of the AGAR.

The Chair thanked all for attending and the meeting ended at 9.05pm

SignedChair

Date.....

Minutes taken and prepared by Marie Owen, Parish Clerk/RFO

Appendix 1 – Action Log

May 2024 Meeting		Responsibility	Completed
1	Bike racks	CH	Follow up.
2	Lost woods Project – proposals to move forward the project	MC	Liaise with the Friends of the Woods representative.
3	Lack of signage near Bevernbridge	KMcB	SLR Meeting
4	Phone Books funding	KMcB/AS	Looking at other funding options.
5	Book police enforcement van	KMcB	Police have stopped these at present.
6	Speak with Antler Homes re issues and opportunities	MC	Ongoing. The bus stops are now up.
7	Email ESCC School Patrol Officer	CH/KMcB	Ongoing. KMcb to discuss at SLR meeting.
8	Find out from Development and Control about double yellow lines	RB	Ongoing. Outside school and Hamsey Lane. Signs from PC on Hamsey Lane?
9	Review Grant Policy	PC/CH	Ongoing
10	Fitting of noticeboards	MC	To speak with contractor and Antler Homes
11	Contact the tree warden with respect to SDNP/24/00547/TCA	MC	
12	Water Fountain purchase and arrange fitting.		On hold and moved to Beechwood Team
13	Contact Highways re Resting Oak Hill	KMcB	Highways to contact landowners re ditches.
14	Contact Dan W re crash barriers in Bevernbridge	MC/KMcB	SLR Meeting
15	Send out wastebin details and order	PC	Ordered
16	Update planning portal LW/24/0292	PC	Yes
17	Meet with Beechwood Hall Team	CH	
18	Check bus timetables	AS	Yes
19	Signage for bins at Beechwood	RB	
20	Playground. Investigate free storage	MC	
21	Playground. Quote for installation at Beechwood Park	MC	
22	Wind Turbine service details to Beechwood Hall team	PC	Yes
23	Talk with Helen Clegg re Hamsey news	MC	