



**AGENDA of the Hamsey Parish Council as sole trustee of Beechwood Hall and Rural Park,
registered charity number 206200 Beechwood Hall, Cooksbridge
Thursday 6th June 2024 at 7:15pm**

- 1 Welcome and apologies.
- 2 Minutes of the meeting held on 8th February 2024.
- 3 Review of actions from the meeting held on 8th February 2024.
- 4 Finance
 - a) Financial reports (bank statements, budget versus actuals, review of accounts year to date). RC
 - b) Review of transactions to approve, including direct debits and standing orders for bills. RC
 - c) Review of processes and procedures.
 - d) Cash flow, including booking rates to hall utilisation and income. KP
- 5 Maintenance and Improvements
 - a) Gardening and park (including all outside areas) upkeep
 - Bin damage
 - Planting of wildflowers
 - Gate replacement
 - Outside toilet door
 - b) Hall Maintenance
 - New plates, including children's plates
 - Paint patches
 - Doors
 - c) Improvements for approval
 - Water fountain
- 6 Events
 - a) 31st August Summer Celebration
 - b) Theatre
 - c) Christmas celebrations
- 7 Safeguarding
- 8 Date of next meeting