



**Hamsey Parish Council**  
**www.hamseyparish.gov.uk**

*Marie Owen, Clerk to Hamsey Parish Council*  
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**Draft Minutes of the meeting of HAMSEY PARISH COUNCIL**  
**held at Beechwood Hall & Rural Park on Thursday 18<sup>th</sup> July 2024, 7.15pm**

**Present:**

Cllr M Cadwallader  
Cllr A Sanders  
Cllr R Bates  
Cllr N Osborne  
Cllr K McBrown (Left due to an emergency at 8:30pm)

**Apologies:**

Cllr C Henry, District Cllr J Saunders

**In Attendance:**

Marie Owen (Parish Clerk) Minutes  
Natalie Kinch Inclusion Officer  
One member of the public.

*The meeting started at 7.15pm*

		Action
<b>18.07.01</b>	<b>Apologies for absence</b> Cllr Henry’s apologies were accepted. District Cllr Saunders sent her apologies. The Parish Clerk asked if Cllr Saunders could direct her apologies to her and also to copy her in on emails sent to the Parish Councillors.	
<b>18.07.02</b>	<b>Questions from the Public</b> There were none	
<b>18.07.03</b>	<b>Co-Option of New Councillor.</b> David Bush introduced himself to the Councillors and explained his experience and what he felt he could bring to the Council. He was proposed by Cllr Osborne and seconded by Cllr Cadwallader. Everyone voted in favour of his appointment. David signed the Acceptance of Office. Welcome Cllr Bush.	
<b>18.07.04</b>	<b>Declarations of interest from any Councillor regarding items on the agenda.</b> There were none.	
<b>18.07.05</b>	<b>Minutes of the council meeting</b> held on 9 <sup>th</sup> May & 6 <sup>th</sup> June 2024 were agreed and signed as a true record.	Parish Clerk
<b>18.07.06</b>	<b>Update on any matters arising from last meeting - action log</b> All actions on the action log are in progress or completed.	

### 18.07.07 Financial matters

**a) To approve the Invoice payments made since the last meeting (including VAT).**

All payments were approved. **Proposed: Cllr McBrown. Seconded: Cllr Bates**

**b) To note the Council's current financial position**

The current financial position was noted and agreed. The Clerk informed the meeting that the updated bank balances as at 6<sup>th</sup> July 2024 for the current account was £11,812.86 and the balance on the savings account was £12,529.95.

**c) To review and agree the accounting procedures.**

The Clerk talked through the current accounting procedures and it was asked if there were any problems with the system as it stands. It was felt that it works to a satisfactory standard at present.

**Proposed: Cllr Sanders. Seconded: Cllr Osborne**

**d) To accept the CIL bid of £14,000.**

**Proposed: Cllr Cadwallader. Seconded: Cllr McBrown**

### 18.07.08 Councillors' Roles

The Councillors had a discussion about roles and responsibilities. The following areas were covered:-

Social Media – Cllr Bates

Beechwood Hall – Cllr Henry

Highways – Cllr McBrown

Environment - Cllr McBrown & Cllr Sanders

Rail/buses – Cllr McBrown & Cllr Sanders

Planning – Cllr Cadwallader, Cllr Bush, Cllr Osborne

It was deemed necessary to leave the other areas until all councillors were present and Cllr Bush has had time to settle in.

### 18.07.09 Policies

Cllr Bates asked about the Council's social media policy.

**Action: PC to forward the NALC policy to Cllr Bates**

### 18.07.10 Planning matters

All planning applications in progress, refused and determined since the last meeting were noted.

### 18.07.11 Grant Applications

There were none.

### 18.07.12 Beechwood Hall working group – update

Cllr Cadwallader thanked Cllr Henry in her absence for her comprehensive report. It was noted that the banking issues with Beechwood Hall were now resolved and the financial policies were being worked on.

### 18.07.13 Environment

There were none.

### 18.07.14 Highway and traffic issues

Cllr Cadwallader spoke to Council regarding the traffic monitoring meeting that she had been present at. She was pleased to say that PC O’Connell had arranged for insurance, training and the equipment for nine volunteers to carry out traffic speed surveys in the Parish. Cllr Cadwallader has access to the live data.

The Clerk stated that a member of the public had suggested writing to local companies to remind them of the speed limits. It was decided that the Council would wait for the information from the traffic survey before deciding if this would be a good course of action.

<https://live.eastsussexhighways.com/report-problem> - to report highways issues.

### 18.07.15 Rail and bus issues

Cllr Cadwallader thanked Robert Baughan for his report. It was noted by Cllr Sanders that Robert would like the support of the Parish Council in arranging a meeting with rail representatives regarding the high car parking fees. This is resulting in train users parking in residential areas. The Parish Council are keen to attend this meeting and await a date from Robert – please note that many Councillors are not available in August.

Further to this, it was noted again the lack of safe parking for parents dropping school children off.

**Action: Cllr Cadwallader to speak with the headmaster.**

### 18.07.16 Police/Neighbourhood watch issues

Please report any issues of fly tipping using the address below:

<https://lovecleanstreets.info>

### 18.07.17 General Improvements to the Parish

Cllr Sanders and Cllr McBrown are organising two community gardening dates for the area around the phone books. Please come along at 10:30am on Sunday 18<sup>th</sup> August and Sunday 8<sup>th</sup> September to help with a quick tidy up.

Hook needed to hold door on phone books.

**Action: PC to ask contractor**

**18.07.18 Reports from meetings attended**

There were none.

**18.07.19 Events**

31<sup>st</sup> August Community Day. Please join us on this Saturday afternoon for games, music, food and fun.

**18.07.20 Footpaths and rights of way**

Nothing to report.

**18.07.21 Neighbourhood Plan**

Nothing to report.

**18.07.22 Communication**

Nothing to add.

**18.07.23 Correspondence**

Nothing to add.

**18.07.24 Future agenda items**

Nothing to add.

**18.07.25 Date for next meeting**

**Thursday 12<sup>th</sup> September 2024 7:15pm.**

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The Chair thanked all for attending and the meeting ended at 21:07

Signed .....Chair

Date.....

Minutes taken and prepared by Marie Owen, Parish Clerk/RFO

## Appendix 1 – Action Log

May 2024 Meeting		Responsibility	Completed
1	Bike racks	CH	Bike racks on order. Awaiting delivery and fitting.
2	Lost woods Project – proposals to move forward the project	MC	Resident has kindly taken up this with the Woodland Trust and is receiving free training.
3	Lack of signage near Bevernbridge	KMcB	SLR Meeting on 24 <sup>th</sup> September
4	Phone Books funding	KMcB/AS	Looking at other funding options.
5	Speak with Antler Homes re issues and opportunities	MC	To email Antler re community centre.
6	Email ESCC School Patrol Officer	CH/KMcB	Ongoing. KMcB to discuss at SLR meeting.
7	Find out from Development and Control about double yellow lines	RB	First stage of appraisal by Highways. Some local resistance due to school drop offs.
8	Review Grant Policy	PC/CH	Ongoing
9	Fitting of noticeboards	MC	Awaiting contractor
10	Contact Dan W re crash barriers in Bevernbridge	MC/KMcB	SLR Meeting
11	Signage for bins at Beechwood	RB	Chase up
12	Send social media policy to RB	PC	Yes
13	Speak to headmaster re parking	CM	
14	Ask contactor to fix hook to phone books door	PC	Yes
15	Send meeting dates to District Councillors	PC	Yes