

**Hamsey Parish Council**

[www.hamseyparish.gov.uk](http://www.hamseyparish.gov.uk)

Marie Owen, Clerk to Hamsey Parish Council  
Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG  
Tel: 07801 803252 Email: [clerk@hamseyparish.gov.uk](mailto:clerk@hamseyparish.gov.uk)

Members of **HAMSEY PARISH COUNCIL** are summoned to attend the **meeting of Hamsey Parish Council** to be held on **Thursday 14<sup>th</sup> November 2024 at 7.15pm** at **Beechwood Hall & Rural Park.**

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda.*

*Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamseyparish.gov.uk](mailto:clerk@hamseyparish.gov.uk) before 5pm on Monday 11<sup>th</sup> November 2024 or they may attend in person.*

*This meeting may be recorded for the purpose of minute taking.*

**1. Apologies for absence**

**2. Questions from the public**

**3. Declaration of interest from any Councillor regarding any item on the agenda**

**4. Minutes from the meetings held on Thursday 12<sup>th</sup> September 2024 to be agreed and signed as a true record**

**5. Update on any matters arising from last meeting – review and update actions - see action log at appendix 1 to this agenda**

**6. Financial matters**

**a) To approve payment of invoices as detailed (including v.a.t).**

**Current Account**

<b>Transaction number</b>	<b>Payee</b>	<b>Amount £</b>
V51	Marie Owen – Salary	667.60
V52	HMRC	38.80
V53	Marie Owen – Bulbs for phonebox area	85.15
V54	Barcombe Landscapes – Ground Maintenance	402.00
V55	Unity Trust – Bank Charges	18.00
V56	Marie Owen – Salary	667.40
V57	HMRC	39.00
V58	Marie Owen – Printer Ink	11.99
V59	Helen Clegg – Parish Magazine	452.41
V60	Offham Church – Remembrance Wreath	20.00
V61	Mr D James – Bus Shelter Cleaning	40.00
V62	Happening Projects – Planning Consultancy	400.00
V63	Marie Owen – Printer Ink	11.99
V64	Marie Owen – ICO Subscription	40.00
V65	Unity Bank – Bank Charges	5.40
V66	Void	0.00
V67	Greg Cockram – Malthouse Way Mowing	280.00

**b) To note the Council's current financial situation**

Detailed below is the expenditure and income for the period 1<sup>st</sup> April 2024 – 7<sup>th</sup> November 2024

<b>Expenditure</b>	<b>£</b>	<b>Notes</b>
Audit	710.00	
Capital Expenses	-	
Grants	305.00	
Grounds Maintenance	1,210.00	
Office Expenses/administration	5,556.29	Includes clerk's salary
Other Expenses	1,446.22	
Premises	4,634.06	
Subscriptions	827.11	
<b>Total</b>	<b>14,688.68</b>	

<b>Income</b>	<b>£</b>	<b>Notes</b>
Precept	19,125.00	
Lottery Grant	-	
VAT Reclaim	-	
CIL Payment	14,000.00	
Bank Interest	172.17	
Other Payments	186.00	Urban Grass Cutting
<b>Total</b>	<b>33,483.17</b>	

<b>Balance per bank statement as at 7<sup>th</sup> November 2024</b>	<b>£</b>
Unity Trust - current account	29,666.22
Unity Trust - savings account	12,616.80
<b>Total</b>	<b>42,283.02</b>

- c) To review and agree the Precept for 2025/2026. See budget sheet.
- d) To agree to the use of Happening Projects for on-going planning issues.
- e) To agree the NALC pay award for 2024 and agree an increase in scale to 23. £17.29 p/h. Back dated to April 2024.

<b>7. Policies</b>
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<b>8. Planning matters – to receive any report from the planning committee:</b>
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**a) Applications still awaiting decision/in progress** (as at 7<sup>th</sup> November 2024)**SDNP/24/02198/TCA – The Blacksmith Arms, The Street, Offham**

T1 – Beech – Reduce by 2-3m all round to natural pruning points.

T2 – Horse Chestnut – Reduce by 2-3m all round to natural pruning points.

**SDNP/24/01819/FUL – The Granary Mill Laine Barns, Mill Laine Farm, The Street, Offham.**

Retrospective change of use from furnish holiday lets to residential accommodation.

**LW/24/0591 – 2 Malthouse Way. Cooksbridge**

Flat-roofed rear garden room.

**b) Applications determined/approved since last meeting.**

**c) New Applications**

**SDNP/24/03723/TCA – The Old Wheelwrights Shop, The Street, Offham**

T1, T2 & T3 – Leylandii – fell trees to ground level – overhanging structures and the property boundary.

**SDNP/24/04195/LIS SDNP/24/04403/HOUS – 7-8 Offham Cottages, The Street, Offham**

Conversion of existing garage/workshop into home gym/office with shower room and internal doorway into office.

**LW/24/0625 – Former Garage Compound, Chandlers Mead, Cooksbridge**

Demolition of garages and construction of 2 no. dwellings.

**d) Discussion on new developments and the implications for the Parish.**

**9. Grant Applications**

To consider any grant applications received

- a) Grant application of £600 for the upkeep of the Churchyard.
- b) Grant application from the Lewes District Citizens Advice.
- c) Grant application from Hamsey School PTA for £270 for 2 no. pavement signs.

**10. Beechwood Hall Working Group – Cllrs Henry and McBrown**

To receive any reports from Beechwood Hall working group

**11. Environment**

To discuss any Environmental issues affecting the Parish

**12. Highway and Traffic issues – Cllr McBrown**

To discuss any Highway and Traffic issues

**13. To consider Rail and Bus issues – Cllr McBrown and Cllr Sanders**

To discuss any rail and bus issues

**14. Police/ Neighbourhood Watch - Cllr McBrown**

To discuss any Police & Neighbourhood watch issues

**15. General improvements to Parish**

To discuss general improvements to the Parish

- a) Village signs/White gates.

**16. Reports from meetings**

To receive any additional reports from meetings attended by Councillors or Clerk

**17. Events**

**18. Footpaths and rights way**

To discuss footpaths and rights of way within the Parish

**19. Neighbourhood Plan**

**20. Communication**

**21. Correspondence**

To note correspondence received since the last meeting and any action required.

**22. Future agenda items**

To discuss and note future agenda items/reports

**23. Date for next meeting**

Thursday 9<sup>th</sup> January 2025.

**Signed**..... **Dated**.....

Marie Owen – Hamsey Parish Clerk/RFO

*Notes*

*1. Agenda Item 21 relevant to any correspondence received – see monthly spreadsheet circulated previously. This spreadsheet includes various correspondence received weekly including newsletters from: NALC, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA and meeting invitations and agendas.*

*2. Should any resident like to see a copy of the monthly correspondence log please contact the Parish Clerk on [clerk@hamseyparish.gov.uk](mailto:clerk@hamseyparish.gov.uk)*

**Appendix 1 – Action Log**

<b>September 2024 Meeting</b>		<b>Responsibility</b>	<b>Completed</b>
1	Bike racks	CH	Chase up.
2	Lack of signage near Bevernbridge	KMcB	SLR Meeting on 24 <sup>th</sup> September
3	Phone Books funding	KMcB/AS	Looking at other funding options.
4	Speak with Antler Homes re issues and opportunities	MC	Emailed District Cllrs and will email MP Mims Davies
5	Email ESCC School Patrol Officer	CH/KMcB/MC	Ongoing. KMcB to discuss at SLR meeting. MC to find out who owns the land and to speak to Highways re a pull in.
6	Find out from Development and Control about double yellow lines	RB	The consultation opens 13 <sup>th</sup> September 2024
7	Review Grant Policy	PC/CH	Ongoing
8	Crash barriers in Bevernbridge	MC/KMcB	SLR Meeting
9	Quotes for planning policies	PC	
10	Foodbank poster	MC	Yes
11	Ask gardener Sarah re bulbs	CH	Yes
12	Provide CH details on sleigh stops	NK	
13	Design poster re Christmas events	CH	
14	Provide theatre ticket link to Cllrs	CH	Yes

## Appendix 2 – Councillor’s Reports

### Cllr. Minty Cadwallader Report Sept-October 2024

#### Turbine

Turbine malfunction and bits falling off. Arranged for Gareth Gover to come and close it off and make it safe. Service imminent.

#### The Platt

I went and spoke with Paul from The Platt, who has put some hardcore down and appears to be clearing the wood. Marie reported this so that LDC can keep an eye on planning regulations for green space. Thank you Marie

#### Gardening

Thanks go to Cllr Amanda Sanders, Cllr Carolyn Henry, and Inclusion Officer Natalie Kinch for organising spring bulbs and planting them one sunny October afternoon.  
Action: finish planting the daff bulbs!

#### Vice Chair: Cllr Carolyn Henry

Enormous thanks to Carolyn Henry for all the hard work this term in organising a successful road safety meeting with Mims Davies MP and two wonderful events: the theatre and a meet-up with Minis, attending the AGM and Conference with me, and helping plant bulbs.

#### Food Bank

Thanks to Cllr Amanda Sanders for organising and collecting the food boxes and taking them to the church

#### Planning.

Engaged Happening projects to help us with our planning consultations and strategy  
Engaged with Antler, and a meeting has been arranged for the 13th Nov to discuss the Community Building  
Plan to engage with surrounding Parishes re developments

#### Remembrance Sunday

To lay a wreath. Many thanks to Marie and Keris, for being there to give the reading

#### Meetings

Attended meeting with Mims Davies at the school for a road safety talk  
Attended Agm and ESALC conference with Cllr Carolyn Henry

### Councillor Carolyn Henry

October and November 2024

#### Areas of work

Areas of responsibility	Activities
Beechwood Hall	<p>I have worked with Rachel the accountant to move bank accounts to ensure financial sustainability. I have worked with Marie and Rachel on implementing the new financial guidelines.</p> <p>I have worked with Kelly the hall manager to improve communications and plan for improvements in hall booking processes. I have established some initial processes am coordinating on the planning of a workshop to improve our procedures.</p>

	<p>I have followed up again about the cycle park which was approved for funding by South Downs National Park.</p> <p>I have enquired with two companies about play equipment and will coordinate with Kate to share the contacts.</p> <p>I continue to be the Safeguarding trustee of the hall and have attended another online training session to keep up my skills in Safeguarding. I have also reviewed the new British standard guidance to ensure we comply.</p>
Community Events	<p>I coordinated the theatre company which was attended by 45 people and received great feedback.</p> <p>Planning is starting for the 14<sup>th</sup> December light trail. A save the date was put in the Hamsey news and flyers are being printed for the sleigh ride and the light trail.</p> <p>I have also supported on coordinating the distribution of the Hamsey News and worked with Helen on this.</p>
Meet Up with Mini's	<p>I held a successful messy play event during half term which was attended by ~ 20 families (35 children).</p> <p>I am planning a Christmas bouncy castle party as we did last year which was well received, this is on the 6<sup>th</sup> December.</p>
GDPR	No updates
Emergency Planning	No updates
Projects	<p>I coordinated and attended a meeting with our local MP Mims Davies at the school to discuss road safety. This was a successful meeting and we have followed up by email with the information of requests. We will follow up to enquire about progress in the near future.</p> <p>I attended the SALC conference and posed a question to the chief of police for Sussex on road safety and have followed up by email.</p> <p>I have emailed Jo the Road Safety lead for our area to follow up on the agreed actions from the road safety meeting.</p>

**Cllr Amanda Sanders, Report November 2024**

**Phone Books Library**

There are some new boxes of books for me to collect from Lewes Library on 9<sup>th</sup> November. I have ordered the usual mix and they are also sending us some spoken word to see if they are popular. I will update the stock after the next HPC meeting, and will perhaps put in a smaller amount at a time.

**Harvest at St Peters Church**

HPC organised to collect items towards Harvest Festival for Landport foodbank again this year. We had 4 collection point in the Parish at Bevernbridge, Chatfield Close, Little Mead and the Phone Books. On Saturday 12<sup>th</sup> October I collected all the donations and took them down to St Peters Church. Our donations were used to decorate the church along with all the others they received.

**Volunteer Gardening, Phone Books Area + Little Mead and Chandlers Mead**

Sadly, it rained on our second planned date of 8<sup>th</sup> September, so we cancelled it. Eventually we were able to rearrange to Sunday 13<sup>th</sup> October. Again, not many turned up, but thank you to Natalie Kinch, Carolyn Henry and Minty Cadwallader for planting bulbs and to Rick Kinch cutting back the hedges around the Phone Books area. We are looking forward to see if the bulbs will come up through the grass in the spring!

After that session we agreed that we would just try and do more over the next few weeks and into the spring as and when we can, rather than organise specific dates. This will include the Little Mead and Chandlers Mead streets as well as the phone books area, as residents had asked for weeds and paths to be cleared. Thank you again to Robert McBrown who did a few hours by himself and cleared all the weeds in front of the Little Mead garages.

### **Rail and Bus issues**

Nothing to report

### **Report from East Sussex County Councillor Matthew Milligan November 2024**

During October I continued to regularly report potholes and other road defects and undertook various casework from local residents.

The updates from county are:

### **Views sought on waste recycling sites booking**

Views are being sought on proposals to introduce a booking system at household waste recycling sites across the county.

The move could reduce queuing at sites, help save East Sussex County Council as much £50,000 a year and help ensure only residents' waste is being disposed.

The proposals are part of the authority's work to identify areas where savings can be made to address an expected £55 million funding gap next year.

A consultation opened on Monday, October 28 and will run for eight weeks, closing on Sunday, December 22.

Cllr Claire Dowling, lead member for transport and environment, said: "Despite saving more than £140 million over the past decade, reductions in funding and increasing demand for services means the county council will have to make some difficult choices in order to balance the budget next year.

"I stress that no decisions have been made, and it is important that councillors have all the information they need to make those decisions when setting the budget for 2025/26.

"We are in a fortunate position to be able to look at the impact booking systems have had in neighbouring authorities, but we also need to understand how any changes will affect East Sussex residents, and I would encourage people to give their feedback during the consultation period."

The proposal would see the introduction of a booking portal on which residents would be able to book a time to visit one of the county's 10 household waste recycling sites. Residents will also be able to book via telephone.

As well as helping the county council make much-needed savings, the new system would reduce queuing at busier sites, help stop trade waste being taken to sites and stop people from outside the county using the facilities to which they do not contribute.

Cllr Dowling added: "We know that there are concerns that booking systems could lead to an increase in fly-tipping, but a 2023 report commissioned by the Department for Environment, Food



and Rural Affairs (DEFRA) found no evidence of a rise in fly-tipping linked to the introduction of booking schemes, and councils who have implemented scheme have not experienced any increases.

“Feedback and concerns raised during the consultation will be taken into account when councillors make a decision when they come to set the budget in February 2025.”

Anyone wanting to give feedback can do so by visiting <https://consultation.eastsussex.gov.uk> where full details of the consultation can be viewed.

### **Public consultation on savings proposals launches**

Council leaders are urging residents to give their feedback on savings proposals that would affect social care services.

East Sussex County Council’s Cabinet agreed last week to consult on savings proposals identified as part of work to address a £55 million funding gap in next year’s budget.

Feedback from the consultation will give councillors the information they will need to make any final decision about the savings proposals when they meet to consider them in February 2025.

Cllr Keith Glazier, leader of East Sussex County Council, said: “We have some extremely difficult choices to make, and we are having to carefully consider every possible option to address the significant shortfall we face next year.

“We have saved more than £140 million over the past decade, but with further reductions in funding, demand for services rising and an increase in costs – including an almost doubling of costs to provide children’s social care in just three years, we cannot continue to deliver services in the way we have been.

“We know that the services we are talking about offer support to vulnerable people and it is vital that councillors have all the information they need to make difficult decisions when setting the budget for 2025/26, and that includes fully understanding the impact that any savings will have.

“It’s important to stress that we will continue to help everyone entitled to support under the Care Act, which is a legal duty for all councils.”

Current savings and re-configuring proposals include the closure of two day services for older people and two day centres, community support services and Steps to Work training for people with learning disabilities. There are also proposals to stop on-site support in supported accommodation for vulnerable adults and adults with mental health needs, significantly reducing funding for housing-related support services and not renew contracts for drug and alcohol recovery services.

Consultations on eleven service changes will run from Thursday, October 3 to Thursday, November 28, with feedback being analysed in a report that will be shared with all councillors before decisions are made.

A consultation into the introduction of a booking system at Household Waste Recycling Sites will launch shortly, and further saving proposals will be identified in the coming months.

Cllr Glazier added: “We have already taken steps to reduce spending where we can including cutting day to day spending, carefully considering recruitment to vacant posts, reducing office space, and working with partners to deliver services, but these measures alone are not enough to close the funding gap.

“We are also urgently pressing Government and our local MPs for a fairer and more sustainable deal for East Sussex that recognises the unique challenges we face as a county.”

Details about the consultations can be found on East Sussex County Council’s [consultation pages](#).

### **ESCC approve plans for the Household Support Fund**

Plans for the allocation of funds from the Household Support Fund (HSF) were agreed by the council this month. The Household Support Fund, intended to support those who are struggling with bills and essential costs, was extended last month by central government. East Sussex County Council has been allocated just under £3.9 million over the next six months to support eligible residents.

This grant will see continued allocation to a range of needs including food banks and vouchers, providing support to vulnerable families and children, and helping pensioners and disabled people who are at risk of food and fuel poverty. Over recent years the cost-of-living pressures have grown and are now affecting more people and families. The allocation of funds considers the increased financial pressures on all households and partners over the winter period. Consultations with delivery partners will help to ensure the best use of the funds.

Funds will be distributed through a variety of partners, including District and Borough Councils and the voluntary sector, who have helped to administer previous funds. Engaging with the same partners will provide continuity and aid with the effective administration of the fund.

### **New film pays tribute to foster carers**

A new film released this month pays tribute to the unsung heroes of the foster care system.

“Everything” highlights the difference one individual can make to the lives of many through fostering. The fictional story played out in the film centres on foster carer Mike and his family. Mike’s wife organises a surprise 60th birthday party for him and invites two of the children they looked after, who are now adults.

The film has been produced by a partnership of councils and children’s trusts across the country to promote local authority fostering. The project is the largest public sector fostering film collaboration to date, with over 100 participants including East Sussex County Council.

Help and advice is available to county council foster carers, day or night and every foster carer has a dedicated social worker who is locally based in East Sussex. In addition, a 24-hour telephone helpline is available, seven days a week.

**Urban Grass Cutting Contract.**

Dear Hamsey Parish Council,

I am writing in relation to the urban grass cutting service for 2025. East Sussex County Council (ESCC) is continuing to offer the same options as last year and would be grateful if you could let us know which option your Council would like to choose for the 2025 season.

This year we have reviewed our verge database and have amended any discrepancies within our mapping where verges have been managed incorrectly in previous years. This means you may notice an increase in the figures outlined in the options below.

**Options**

**Option 1 - Standard:** Two cuts over the course of a year to be carried out by ESCC at no cost to the Parish/Town Council. Urban grass will be managed for safety purposes only.

**Option 2 - Extra cuts:** Parish/Town Councils may fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost the Parish Council a total of £493.26 for the year.

**Option 3 - Self delivery:** Parish/Town Councils take on responsibility to deliver all urban grass cutting in their area. This must include a minimum of two cuts over the course of the year. ESCC will not carry out any urban grass cutting in the area. ESCC would pay the Parish Council the sum of £246.63 to cover the 2 cuts they would have been providing in other options.

It should be noted that any contractor employed must be suitably competent and qualified to work safely on the highway, evidence of which must be supplied to ESCC. We also request an agreement to be signed between ESCC and the Town Council if you opt to self-deliver. Further details are available in the attached document.

**Cost Changes**

As stated in last year’s option email we will be gradually increasing the cost of the grass cutting over the next 5 years to reflect the increased cost of the grass cutting service to the County Council. The below table states the cost increase over the next 4 years. The top line of the table states how much it costs ESCC to undertake the works, the middle line is what we will be charging local authorities per SQM and the bottom line is what we will be charging Hamsey Parish Council per cut for the next 4 years. Please note this is worst-case scenario where inflation runs at 5%.

Please note these figures are based on the forecast SQM area for your Town/Parish for 2025. These figures are subject to change once the maps have been finalised at the beginning of each year.

	2025-26	2026-27
	£	£
Cost to ESCC (forecast assuming 5% inflation)	0.063	0.069
Charge-out rate (30% increase per annum initially to catch up with actual cost)	0.041	0.053
Per cut-Hamsey	£123.33	£158.11

**Grass Cutting Maps**

You can now access the current [grass cutting maps online here](#). Please note these maps are subject to change until all updates from this year have been finalised in January.

I would be grateful if you could indicate which option your Council would like to choose by **29<sup>th</sup> November 2024**. Please be aware that if we have not heard back by this date, we will default to Option 1 - two standard cuts.

Date of Issue: 7<sup>th</sup> November 2024

If you require any further information, please contact [contracts.managementgroup@eastsussex.gov.uk](mailto:contracts.managementgroup@eastsussex.gov.uk).

**Kind Regards**

**Kirsty Jenner**

Project Officer, Highways

Performance and Development Team, Contracts Management Group, Communities, Economy and Transport

[Kirsty.Jenner@eastsussex.gov.uk](mailto:Kirsty.Jenner@eastsussex.gov.uk)

Website: [www.eastsussexhighways.com](http://www.eastsussexhighways.com)

## Grant Request from LDCA

Dear Carolyn,

I am the CEO of Lewes District Citizens Advice (LDCA), an independent charity serving the people across Lewes district. We have offices in Lewes, Newhaven, Seaford and Peacehaven, provide outreach support in numerous community venues and have a dedicated rural outreach service. Each day, my amazing team of 16 part-time employees and 37 fully-trained volunteer advisors provides accredited, generalist and specialist advice, by telephone, email and face to face meetings, to members of the local community.

I'm keen to reach out and connect with the Parish Councils where we support parishioners locally. I'd like to explore what opportunities there are for us to work more closely together and to ask whether your Council would consider making a grant towards funding our work, helping to ensure we can continue to deliver critical services across the district and to your residents. As a wholly independent charity, we urgently need to raise funds to maintain our current levels of service delivery. We do not receive regular funding from national Citizens Advice or the Government and would therefore be incredibly grateful to you for any support.

As both our costs and demand for our support continue to increase, we face a substantial funding deficit and need to raise an additional £80,000 in 2025 to maintain our services at their current level. If you can help as a Parish Council or know of any grants or funding opportunities that are linked to your parish, please do let me know.

The cost-of-living crisis has dominated much of our work over the last couple of years, creating incredible demand on our service, with clients experiencing multiple and very complex issues. Despite this, we have achieved some great results: in 2023 we helped over 1800 clients who were confronted with 6000 differing issues. In 2024 to the 14th October, our charity has already worked with 1621 individuals, with over 5000 differing issues, have secured over £300,000 in income gains and debts written off for local people and 63% of people we supported we disabled or had long term health conditions.

Fuel debts are the second most common debt issue that people come to us about and I am aware that this is compounded for many in rural communities who rely on oil heating and may not be able to access additional financial energy support, need to manage fluctuating oil prices and having to purchase fuel in bulk. LDCA wants to ensure that we are supporting our smaller communities and rural locations across the district and I would love to hear about any ideas you might have for addressing need in your parish. In the spring of 2024 we secured some Big Lottery funding to undertake rural outreach advice and we are keen to find new venues and communities to visit and we would love to hear from you if you would like us to investigate providing in person support directly in your parish.

We are always seeking to recruit more Volunteer Advisors. We offer comprehensive, accredited training, upskilling volunteers to be able to provide professional advice on a wide range of topics. If you have a parish magazine, email distribution group or any community spaces, shops, churches or pubs etc, where you think it would be good for us to advertise for volunteers, please do let me know. We rely very heavily on the support and dedication of our fantastic team of volunteers.

If you have any grants that we could apply for or you would consider supporting us with funding, please let me what you would require from us. Our funding situation is at a critical

Date of Issue: 7<sup>th</sup> November 2024

tipping point and if we cannot secure more funding, we will need to reduce service provision in 2025.

If you would like to meet to discuss how we can help each other, it would be great to get something in the diary. I am very happy to visit Parishes, attend PC meetings or to meet on Teams.

Kind regards,

Sarah Archer

CEO

Lewes District Citizens Advice

**LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25**

This advice note was last updated on 23 October 2024.

The Local Government Association has informed us that the National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2024 to 31 March 2025. We encourage employers to implement this pay award as soon as possible.

Backpay for employees who have left employment since 1 April 2024. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2024 to the employee's last day of employment. The table below lists the new pay scales for clerks and other employees employed under the terms of the model contract, including SCPs 50 and above. These should be retrospectively applied from 1 April 2024.

Hourly rates have been calculated using the NJC-agreed formula: annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

\* Hourly rates

SCP	1 April 2024		Scale ranges
	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	Below LC Scale (for staff other than clerks)
4	£24,404	£12.65	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	LC1 (below substantive range)
6	£25,183	£13.05	LC1 (below substantive range)
7	£25,584	£13.26	LC1 (substantive benchmark range)
8	£25,992	£13.47	LC1 (substantive benchmark range)
9	£26,409	£13.69	LC1 (substantive benchmark range)
10	£26,835	£13.91	LC1 (substantive benchmark range)
11	£27,269	£14.13	LC1 (substantive benchmark range)
12	£27,711	£14.36	LC1 (substantive benchmark range)
13	£28,163	£14.60	LC1 (above substantive range)
14	£28,624	£14.84	LC1 (above substantive range)
15	£29,093	£15.08	LC1 (above substantive range)
16	£29,572	£15.33	LC1 (above substantive range)
17	£30,060	£15.58	LC1 (above substantive range)
18	£30,559	£15.84	LC2 (below substantive range)
19	£31,067	£16.10	LC2 (below substantive range)

20	£31,586	£16.37	LC2 (below substantive range)
21	£32,115	£16.65	LC2 (below substantive range)
22	£32,654	£16.93	LC2 (below substantive range)
23	£33,366	£17.29	LC2 (below substantive range)
24	£34,314	£17.79	LC2 (substantive benchmark range)
25	£35,235	£18.26	LC2 (substantive benchmark range)
26	£36,124	£18.72	LC2 (substantive benchmark range)
27	£37,035	£19.20	LC2 (substantive benchmark range)
28	£37,938	£19.66	LC2 (substantive benchmark range)
29	£38,626	£20.02	LC2 (above substantive benchmark range)
30	£39,513	£20.48	LC2 (above substantive benchmark range)
31	£40,476	£20.98	LC2 (above substantive benchmark range)
32	£41,511	£21.52	LC2 (above substantive benchmark range)
33	£42,708	£22.14	LC3 (below substantive range)
34	£43,693	£22.65	LC3 (below substantive range)
35	£44,711	£23.17	LC3 (below substantive range)
36	£45,718	£23.70	LC3 (below substantive range)
37	£46,731	£24.22	LC3 (substantive benchmark range)
38	£47,754	£24.75	LC3 (substantive benchmark range)
39	£48,710	£25.25	LC3 (substantive benchmark range)
40	£49,764	£25.79	LC3 (substantive benchmark range)
41	£50,788	£26.32	LC3 (substantive benchmark range)
42	£51,802	£26.85	LC3 (above substantive benchmark range)
43	£52,805	£27.37	LC3 (above substantive benchmark range)
44	£54,071	£28.03	LC3 (above substantive benchmark range)
45	£55,367	£28.70	LC3 (above substantive benchmark range)
46	£56,708	£29.39	LC4 (below substantive range)
47	£58,064	£30.10	LC4 (below substantive range)
48	£59,300	£30.74	LC4 (below substantive range)
49	£60,903	£31.57	LC4 (below substantive range)
50	£62,377	£32.33	LC4 (substantive benchmark range)
51	£63,881	£33.11	LC4 (substantive benchmark range)



<b>52</b>	<b>£65,943</b>	<b>£34.18</b>	<b>LC4 (substantive benchmark range)</b>
<b>53</b>	<b>£68,000</b>	<b>£35.25</b>	<b>LC4 (substantive benchmark range)</b>
<b>54</b>	<b>£70,065</b>	<b>£36.32</b>	<b>LC4 (substantive benchmark range)</b>
<b>55</b>	<b>£72,145</b>	<b>£37.39</b>	<b>LC4 (above substantive benchmark range)</b>
<b>56</b>	<b>£74,198</b>	<b>£38.46</b>	<b>LC4 (above substantive benchmark range)</b>
<b>57</b>	<b>£76,277</b>	<b>£39.54</b>	<b>LC4 (above substantive benchmark range)</b>
<b>58</b>	<b>£78,315</b>	<b>£40.59</b>	<b>LC4 (above substantive benchmark range)</b>
<b>59</b>	<b>£80,247</b>	<b>£41.59</b>	<b>LC4 (above substantive benchmark range)</b>
<b>60</b>	<b>£82,221</b>	<b>£42.62</b>	<b>LC4 (above substantive benchmark range)</b>
<b>61</b>	<b>£84,243</b>	<b>£43.67</b>	<b>LC4 (above substantive benchmark range)</b>
<b>62</b>	<b>£86,319</b>	<b>£44.74</b>	<b>LC4 (above substantive benchmark range)</b>