



Hamsey Parish Council
www.hamseyparish.gov.uk

Marie Owen, Clerk to Hamsey Parish Council
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Draft Minutes of the meeting of HAMSEY PARISH COUNCIL
held at Beechwood Hall & Rural Park on Thursday 13th November 2025, 7.15pm

Present:

Cllr M Cadwallader	Cllr D Bush
Cllr A Sanders	Cllr N Osborne
Cllr K McBrown	Cllr L McKenzie
Cllr C Henry	

Apologies:

District Councillor M Slater
District Councillor J Saunders

In Attendance:

Marie Owen (Parish Clerk) Minutes

The meeting started at 7.15pm

- 13.11.01 Apologies for absence**
Apologies were heard from District Cllrs Slater and Saunders
- 13.11.02 Questions from the Public**
There were none.
- 13.11.03 Declarations of interest from any Councillor regarding items on the agenda.**
No declarations of interest were made.
- 13.11.04 The minutes of the meeting held on the 11th September 2025 were agreed and signed.**
- 13.11.05 Update on any matters arising from the last meeting.**
All actions on the action log are in progress or completed.
- 13.11.06 Financial Matters**

a) To approve the Invoice payments made since the last meeting (including VAT).

All payments were approved. **Proposed: Cllr Cadwallader Seconded: Cllr Bush**

b) To note the Council's current financial position

The current financial position was noted and agreed. The Clerk informed the meeting that the updated bank balances as at 31st October 2025 for the current account was £33,278.34 and the balance on the savings account was £63,248.61.

c) To approve the budget and precept for 2026/2027.

The Parish Clerk talked through each line of the budget for 2026/2027 and where increases were required. It was agreed that the grants budget be increased to £1400 per annum to cover local charities and organisations, including the Kent and Sussex Air Ambulance.

After discussions, the precept was set at £21,100, an increase of £1100 on the previous year. Any additional costs would be taken from reserves.

The Clerk noted that the Council must develop a clear plan for using the CIL funds.

Proposed: Cllr Henry. Seconded: Cllr Cadwallader.

d) To approve the Urban Grass cutting for 2026/2027

It was agreed to continue with ESCC providing six cuts (Option 2).

Proposed: Cllr Osborne. Seconded: Cllr Sanders.

Action: PC to inform ESCC

13.11.07 Policies

There were none.

13.11.08 Planning matters

All planning applications in progress, refused and determined since the last meeting were noted.

New Developments.

Cllr McKenzie reported that Southern Water had responded to Cala Homes and continued to oppose the development.

Cllr Henry noted that environmental groups were waiting to see whether sea trout would spawn in the River Ouse this December.

13.11.09 Grant Applications

There were none.

13.11.10 Beechwood Hall working group – update.

A meeting had been held the previous week. Maintenance costs for the rural park had increased, and Beechwood Hall could no longer cover all expenses. It was agreed that the cost of strimming would be met by the Parish Council and the hedging costs by Beechwood Hall.

Proposed: Cllr Henry. Seconded: Cllr McKenzie.

Action: PC to inform sub-contractor.

13.11.11 Environment

The Rights of River Charter for the River Ouse was discussed and supported.

Proposed: Cllr McBrown. Seconded: Cllr Bush.

Action: Cllr Cadwallader to inform River Ouse Society

Action: Cllr Cadwallader to submit the Council's response to the Sussex Nature Recovery Consultation by 29th November 2025.

13.11.12 Highway and traffic issues

The proposed lowering of the kerb near the bus stop in Offham was agreed as an appropriate use of CIL funds.

Proposed: Cllr Henry. Seconded: Cllr Cadwallader

Action: Cllr Henry to inform Highways.

The speed indicator sign remains at the wrong angle.

Action: Cllr McBrown to follow up with Highways.

Concerns were raised about poor parking on Hamsey Lane during school drop-off times, which may worsen once double red lines are introduced.

Action: Cllr McKenzie to discuss this with the school head at the scheduled meeting.

<https://live.eastsussexhighways.com/report-problem> - to report highways issues.

13.11.13 Rail and bus issues.

It was noted that only one councillor would remain on the Rail Group once Cllr Sanders leaves. Cllrs Bush and Osborne will attend the next meeting.

Cllr McBrown will attend a Govia drop-in event in London and asked councillors for issues to raise.

Cllr Cadwallader commented that a bus service from Chailey to Brighton would benefit the community.

Action: Cllr McBrown to contact Compass Buses regarding a potential Brighton service.

13.11.14 Police/Neighbourhood watch issues

Please report any issues of fly tipping using the address below:

<https://lovecleanstreets.info>

Action: Cllr McBrown to invite PCSO to the next Parish Council meeting.

Cllr Henry reported attendance at the Lewes District Sussex Police and Crime Commissioner feedback session. She raised the Council's concern about road safety and the need for better coordination between Highways, Police, and the Parish Council. She is applying for a youth grant before the 4th December deadline.

13.11.15 General Improvements to the Parish

The Rural Design Code will be reviewed in January 2026.

Issues raised in the playground inspection reports were discussed.

Action: Clerk to arrange repairs.

Cllr Henry reported that "smiley-face" Vehicle Activated Signs (VAS) appear more effective at reducing speed.

Action: Cllr Henry to investigate costs and process for VAS.

Cllr Cadwallader noted contact from a company that can temporarily convert a tennis court into a padel court.

Cllr McKenzie raised concern that residents are not receiving enough information about the Mayoral candidates.

Action: Cllr McKenzie to source information for residents.

13.11.16 Reports from meetings attended

There were none.

13.11.17 Events

Theatre 14th November – sold out.
Weekend 5th – 7th December 2025 – Christmas Events
28th March 2026 Easter Trail
28th August 2026 Community Day
15th November 2026 Theatre
Weekend 4th -6th December 2026 Christmas Events

13.11.18 Footpaths and rights of way

Nothing to add.

13.11.19 Neighbourhood Plan and Rural Design Code

Nothing to add.

13.11.20 Communication

Cllr Henry discussed using WhatsApp Communities to circulate information to residents who do not use Facebook, particularly in emergencies.

Action: Cllr Henry to investigate.

13.11.21 Correspondence

Nothing to add.

13.11.22 Future agenda items

Action: PC to add “Roles and Responsibilities” to the January agenda.

13.11.23 Date for next meeting

Thursday 8th January 2026. 7:15pm.

The Chair thanked all for attending and the meeting ended at 9:13pm

SignedChair

Date.....

Minutes taken and prepared by Marie Owen, Parish Clerk/RFO

Appendix 1 – Action Log

Number	Regarding	Responsibility	Action
1	Bike racks	LMcK	Racks received. Speak to Planning department.
2	Speak with Antler Homes re issues and opportunities & drawings.	MC	Meeting 20 th November.
3	Children crossing signs for Bevernbridge	MM	JS to chase MM
4	Rural Design Code & Neighbourhood Plan	MC	Arrange meeting for working group.
5	Ask PCSO if all accidents have been reported.	KMcB	KMcB to ask PC O'Connor
6	Mood board for village sign	MC	Ask resident about design.
7	Request notification on road closures and request hatchings at end of Beechwood Lane	KMcB	Waiting for Highways
8	Meeting with T d'Arienzo re cycleway	MC	Ongoing. And liaise with Ben from SDNP.
9	Report overhanging trees and barriers to Highways	KMcB	
10	Inform ESCC of Urban Grass Cutting	PC	Yes
11	Inform rural park sub-contractor to invoice Parish Council	PC	Yes
12	Inform River Ouse Society re accepting Charter	MC	
13	Submit response to the Sussex Nature Recovery Consultation	MC	
14	Inform Highways to go ahead with dropped kerb	CH	
15	Chase Highways re speed indicator sign	KMcB	
16	Speak to school re parking	LMcK	
17	Contact Compass Buses re Brighton bus	KMcB	
18	Action repairs to playgrounds	PC	
19	Investigate cost and process of vehicle activated sign	CH	
20	Source info of Mayoral candidates	LMcK	
21	Investigate use of WhatsApp Communities	CH	
22	Add roles and responsibilities to January agenda.	PC	Yes