



**Hamsey Parish Council**  
**[www.hamseyparish.gov.uk](http://www.hamseyparish.gov.uk)**

*Marie Owen, Clerk to Hamsey Parish Council*  
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**Draft Minutes of the meeting of HAMSEY PARISH COUNCIL**  
**held at Beechwood Hall & Rural Park on Thursday 08<sup>th</sup> January 2026, 7.15pm**

**Present:**

Cllr M Cadwallader	Cllr D Bush
Cllr N Osborne	Cllr L McKenzie
Cllr C Henry	
District Councillor M Slater	

**Apologies:**

Cllr K McBrown  
District Councillor J Saunders

**In Attendance:**

Marie Owen (Parish Clerk) Minutes  
One member of the public.

*The meeting started at 7.15pm*

**08.01.01 Apologies for absence**

Apologies were heard and accepted from Cllr McBrown.

**08.01.02 Questions from the Public**

There were none.

**08.01.03 Declarations of interest from any Councillor regarding items on the agenda.**

No declarations of interest were made.

**08.01.04 The Co-option of a new Councillor**

Thomas Gaydon addressed the Council, introducing himself and outlining his local background and desire to protect the special character of the parish. He explained that he works in the property industry and hopes to use his experience to support the parish.

**Proposed: Cllr Henry. Seconded: Cllr Cadwallader**

The co-option was agreed, and Cllr Gaydon was welcomed to the Council.

**08.01.05 The minutes of the meeting held on the 13<sup>th</sup> November 2025 were agreed and signed.**

**08.01.06 Update on any matters arising from the last meeting.**

All actions on the action log are in progress or completed.

## **08.01.07 Roles and Responsibilities**

Cllr Henry outlined the current allocation of roles, noting that the Chair oversees all areas and therefore should not be listed as a lead role holder.

**Communications (WhatsApp, Hamsey News, leaflets):** Cllr Henry, Cllr Gaydon

**Beechwood Hall:** Cllr Henry, Cllr Osborne (with Cllr McKenzie supporting youth matters)

**Planning:** Cllr McKenzie, Cllr Gaydon

### **Highways:**

Reactive reporting – Cllr McBrown, Cllr Osborne

Projects – Cllr McKenzie

### **Transport:**

Bus – Cllr McBrown

Rail – Cllr McBrown, Cllr Osborne

**Police Liaison:** Cllr McBrown

## **08.01.08 Financial Matters**

**a) To approve the Invoice payments made since the last meeting (including VAT).**

All payments were approved. **Proposed: Cllr Henry. Seconded: Cllr Bush**

**b) To note the Council's current financial position**

The current financial position was noted and agreed. Bank balances as at 31<sup>st</sup> December 2025 for the current account was £30,646.03 and the balance on the savings account was £63,248.61.

## **08.01.09 Policies**

There were none.

## **08.01.10 Planning matters**

All planning applications in progress, refused and determined since the last meeting were noted.

### **New Developments.**

It was agreed that the Council would engage a planning consultant to assist with its response to the Local Plan, as Councillors do not have sufficient time or specialist knowledge. Potential donations towards the cost were discussed.

Cllr McKenzie reported that Eton New Town had reappeared in the Local Plan as developable land.

A discussion took place regarding the necessity of the Stakeholders' Meeting scheduled for 21 January.

District Cllr Slater spoke about LDC's meeting on 26 January, noting that further clarification was required regarding its format and publicity arrangements.

**Action:** Parish Clerk to seek clarification on meeting format at the planning clerks' meeting on 13 January  
**Action:** Cllr McKenzie to ask DUH for an informal catchup.

#### **08.01.11 Grant Applications**

There were none.

#### **08.01.12 Beechwood Hall working group – update.**

Cllr Henry advised that the charity requires only one formal meeting per year and suggested that informal meetings with the Beechwood Hall Committee and other interested parties would be a better use of time.

She also reported that a further youth club grant application had been submitted.

It was agreed that Cllr Bush would become the new signatory on the Beechwood Hall bank account.

#### **08.01.13 Environment**

**Action:** Cllr McKenzie to investigate Tree Preservation Orders (TPOs) for the oak trees on Hamsey Lane

**Action:** Cllr Cadwallader to explore options for protecting the long-term legacy of the trees

#### **08.01.14 Highway and traffic issues**

<https://live.eastsussexhighways.com/report-problem> - to report highways issues.

**Action:** Cllr McBrown to collate of list of all outstanding highways matters.

**Action:** Cllr Gaydon to prepare guidance on reporting issues for inclusion in Hamsey News

#### **08.01.15 Rail and bus issues.**

The next rail meeting will take place on the 12<sup>th</sup> February 2026.

#### **08.01.16 Police/Neighbourhood watch issues**

Please report any issues of fly tipping using the address below:

<https://lovecleanstreets.info>

Cllr McBrown noted in her report to Council that PSCO Rose was hoping to attend our next Parish Council meeting.

#### **08.01.17 General Improvements to the Parish**

Cllr Henry reported that a grant application for parish planting had been submitted.

Cllr McKenzie advised that discussions are ongoing regarding school parking and the introduction of red lines.

#### **08.01.18 Reports from meetings attended**

There were none.

#### **08.01.19 Events**

28<sup>th</sup> March 2026 Easter Trail and Spring Market

5<sup>th</sup> September Community Day

15<sup>th</sup> November 2026 Theatre

Weekend 4<sup>th</sup> -6<sup>th</sup> December 2026 Christmas Events

The Council expressed its thanks to Circus Kinetica for their support with lighting for the Christmas Light Trail, which was very well received by the community.

Cllr Cadwallader would like to offer the children of the parish skate school.

**Action:** Cllr Cadwallader to pass information to Cllr Osborne to be included in the youth club.

Cllr Osborne would like to offer first aid training and maybe tide training for the youth club members.

**08.01.20 Footpaths and rights of way**

Nothing to add.

**08.01.21 Neighbourhood Plan and Rural Design Code**

**Action:** PC to ask Barcombe Parish Council if they would like to present their rural design code at the next Parish Council meeting.

**08.01.22 Communication**

**08.01.23 Correspondence**

Nothing to add.

**08.01.24 Future agenda items**

**08.01.25 Date for next meeting**

**Thursday 12<sup>th</sup> March 2026. 7:15pm.**

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The Chair thanked all for attending and the meeting ended at 10:02pm

Signed .....Chair

Date.....

Minutes taken and prepared by Marie Owen, Parish Clerk/RFO

## Appendix 1 – Action Log

Number	Regarding	Responsibility	Action
1	Bike racks	LMcK	Awaiting to hear from LDC planning.
2	Speak with Antler Homes re issues and opportunities & drawings.	MC/TG/LMK	Meeting to be arranged
3	Children crossing signs for Bevernbridge	CH	To find out price for sign from Highways.
4	Rural Design Code & Neighbourhood Plan	MC	Ongoing. PC to ask Barcombe PC to present.
5	Ask PCSO if all accidents have been reported.	KMcB	KMcB stated that this info wasn't provided to PCSO's. JS to provide updates on accident numbers.
6	Mood board for village sign	MC	Put pull out in Hamsey News for design and keyword ideas.
7	Request notification on road closures and request hatchings at end of Beechwood Lane and school.	KMcB	Waiting for Highways
8	Cycleway	MC	Ben from SDNP to liaise with landowners.
9	Report overhanging trees and barriers to Highways	KMcB	Ongoing.
10	Inform Highways to go ahead with dropped kerb	CH	Awaiting more info.
11	Speak to school re parking	LMcK	Ongoing
12	Contact Compass Buses re Brighton bus	KMcB	
13	Investigate cost and process of vehicle activated sign	CH	Awaiting info
14	Investigate use of WhatsApp Communities	CH	Ongoing.
15	Ask LDC format of meeting on 26 <sup>th</sup> Jan	PC	
16	Ask DUH for catch up	LMcK	
17	Look into TPO's	LMcK	
18	Look into tree legacy	MC	
19	Collate all outstanding highways issues	KMcB	
20	How to report list for Hamsey News	TG	
21	Sent NO skate school info	MC	