

Hamsey Parish Council

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Marie Owen, Clerk to Hamsey Parish Council
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Members of **HAMSEY PARISH COUNCIL** are summoned to attend the **Council meeting of Hamsey Parish Council** to be held on **Thursday 9th July 2026 at 7.15pm at Beechwood Hall & Rural Park**

Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda.

Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on clerk@hamseyparish.gov.uk before 5pm on Monday 6th July 2026 or they may attend in person.

This meeting may be recorded for the purpose of minute taking.

1. Apologies for absence.

2. Questions from the public.

3. Declaration of interest from any Councillor regarding any item on the agenda.

4. Minutes from the meeting held on Tuesday 19th May 2026 to be agreed and signed as a true record.

5. Update on any matters arising from last meeting – review and update actions - see action log at appendix 1 to this agenda.

6. Financial matters

a) To approve payment of invoices as detailed (including v.a.t).

Current Account

Transaction number	Payee	Amount £
V13	Minty Cadwallader – Expenses	26.99
V14	Clear Councils – Insurance	2224.57
V15	Marie Owen – Salary	647.70
V16	HMRC	179.27
V17	Imperative Training Ltd – Defib Supplies	125.94
V18	Scribe – Accounting Package Annual Fee	446.40
V19	Station Partnership – Grant	55.00
V20	The Monday Club – Grant	300.00
V21	LDALC – Annual Subscription	20.00
V22	Unity Trust – Bank Charges	7.00
V23	BWP Creative Ltd – Website Hosting	18.00
V24	Greg Cockram – Malthouse Way Grounds Maintenance	254.00
V25	Marie Owen – Salary	622.90
V26	HMRC	204.07
V27	LDC – Waste Bin Emptying	98.90
V28	LDC – Waste Bin Emptying	98.90
V29	LDC – Waste Bin Emptying	98.90

V30	LDC – Playground Inspections	160.80
V31	Unity Bank – Bank Charges	7.00
V32	Barcombe Landscapes – Grounds Maintenance	216.00
V33	D James – Bus Stop Cleaning	40.00
V34	Helen Clegg – Parish Magazine	398.75

b) To note the Council's current financial situation

Detailed below is the expenditure and income for the period 1st April 2026 – 30th June 2026

Expenditure	£	Notes
Audit	415.00	
Capital Expenses		
Grants	355.00	
Grounds Maintenance	1,878.74	
Office Expenses/administration	3,111.50	Includes clerk's salary
Other Expenses	446.74	
Premises	2,680.51	
Subscriptions	949.82	
Total	9,837.31	

Income	£	Notes
Precept	10,550.00	1 st Half of the Precept
Lottery Grant		
VAT Reclaim		
CIL Payment		
Bank Interest		
Other Payments		
Total	10,550.00	

Balance per bank statement as at: 30 th June 2026	£
Unity Trust - current account	10,711.26
Unity Trust - savings account	79,274.42
Total	89,985.68

7. Policies

8. Planning matters – to receive any report from the planning committee

a) Applications still awaiting decision/in progress (as at 30th June 2026)

LW/25/0339 – Land at Cooksbridge Road, Cooksbridge

The provision of 151 residential dwellings (class C3) including 40% affordable housing and commercial floorspace provision (class E), with public open space, soft and hard landscaping, play, space. Community orchard, vehicular access, car and cycle parking provision and associated infrastructure including SUDS provision.

LW/25/0484 – Former Hamsey Brickworks, South Road.

Erection of 12 residential dwellings (Use Class C3) with associated access, landscaping, parking, and infrastructure works.

SDNP/26/00594/CND – Mill Lane Farm, The Street, Offham

Removal of Condition 8 (access to workers dwelling solely via track) relating to Planning Approval SDNP/25/04064/FUL

SDNP/26/00267/LIS – 17 Bank Cottages, The Street, Offham

Dismantle and rebuild leaning chimney stack.

SDNP/26/00969/HOUS – Hamsey Place, Old Church Lane, Hamsey.

Erection of garden studio.

SDNP/26/01293/FUL – Hamsey Place Cottages, Whitfield Lane, Hamsey.

Internal and external alterations to numbers 1 and 2 Hamsey Place Cottages to amalgamate both cottages into one dwelling house.

b) Applications determined/approved since last meeting.

c) New Applications

LW/26/0245 – Hewen Street Farm South Road, South Common, South Chailey.

Creation of a farm access road.

SDNP/26/02222/TDC – Fishpond House, Beechwood Lane, Cooksbridge.

Technical Details Consent for PIP Application ref SDNP/25/02143/PIP (Erection of 1 no. dwelling)

LW/26/0321 – Former Hamsey Brickworks, South Road

Approval of Reserved Matters following Outline application LW/20/0609, as amended by Section 73 consent LW/23/0561, for up to 12 custom-build homes and supporting infrastructure.

d) Discussion on new developments and the implications for the Parish.

9. Grant Applications

To consider any grant applications received

10. Beechwood Hall Working Group – Cllrs Henry and McBrown

To receive any reports from Beechwood Hall working group

11. Environment

To discuss any Environmental issues affecting the Parish

12. Highway and Traffic issues – Cllr McBrown

To discuss any Highway and Traffic issues

13. To consider Rail and Bus issues – Cllr McBrown

To discuss any rail and bus issues

14. Police/ Neighbourhood Watch - Cllr McBrown

To discuss any Police & Neighbourhood watch issues

15. General improvements to Parish

To discuss general improvements to the Parish

16. Reports from meetings

To receive any additional reports from meetings attended by Councillors or Clerk

17. Events

5th September 2026 Community Day

15th November 2026 Theatre

Weekend 4th - 6th December 2026 Christmas Events

18. Footpaths and rights way

To discuss footpaths and rights of way within the Parish

19. Neighbourhood Plan

20. Communication

21. Correspondence

To note correspondence received since the last meeting and any action required.

22. Future agenda items

To discuss and note future agenda items/reports

23. Date for next meeting

Thursday 10th September 2026. 7:15pm.

Signed

Dated

Marie Owen – Hamsey Parish Clerk/RFO

01 July 2026

Notes

1. Agenda Item 21 relevant to any correspondence received – see monthly spreadsheet circulated previously. This spreadsheet includes various correspondence received weekly including newsletters from: NALC, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA and meeting invitations and agendas.

2. Should any resident like to see a copy of the monthly correspondence log please contact the Parish Clerk on clerk@hamseyparish.gov.uk

Appendix 1 – Action Log

Number	Regarding	Responsibility	Action
1	Bike racks	LMcK	Awaiting to hear from LDC planning. Ongoing
2	Speak with Antler Homes re issues and opportunities & drawings.	LMcK	Instruct solicitors
3	Children crossing signs for Bevernbridge	CH	To find out price for sign from Highways. Awaiting. Send to Cllr Keenan
4	Rural Design Code & Neighbourhood Plan	MC	Meeting with LMcK, TG & DB
5	Mood board for village sign	MC/TG	Ongoing
6	Request hatchings at end of Beechwood Lane.	KMcB	Looking into Beechwood Lane.
7	Cycleway	MC	Ben from SDNP to liaise with landowners. LMcK to ask Ben for map of landowners.
8	Report overhanging trees and barriers to Highways	KMcB	Ongoing.
9	Inform Highways to go ahead with dropped kerb	CH	Balfour Beatty saying that there is a problem with location. Awaiting more details. Email Cllr Keenan
10	Investigate cost and process of vehicle activated sign	CH	Awaiting info. Email Cllr Keenan
11	Look into TPO's	LMcK	Ongoing.
12	Look into tree legacy	MC	Problem as not owners. Caroline Croft to help.
13	Collate all outstanding highways issues	KMcB	Ongoing.
14	Prepare speech for Cala Homes application to committee	LMcK	Ongoing.
15	Prepare formal complaint to East Sussex Highways Department	LMcK	Prepare response.
16	Appoint Mulberry as internal auditors for 2026/2027	PC	Done
17	Planning response to Barcombe new development	LMcK	
18	Instruct solicitor regarding Bevernbridge	LMcK	
19	Pay grants	PC	Done
20	Ask rail committee re bins	DB/NO	
21	Ask Monday Club to repair Meridan Sign	MC	
22	Enquire re grass cutting by phone books	MC	
23	Investigate the use of Claude AI skills	TG	Done

Appendix 2

Cllr Carolyn Henry

Vice Chair

Community Events

Play Date for New Hamsey CP School intake has been organised for July 17th at Beechwood Hall. This has been positively received by the school and the local community. It also enabled a partnership with Little City Brighton and they have started rented the hall for independent sessions.

The summer community event will be on September 5th this year. The bouncy castle assault course and children's bouncy castle are booked, as is a performance group who will do 2x 20 mins performances in the park area. The performance is called ZigZag and is brought to Beechwood Hall through Applause rural touring. We have food vendor signed up and are in talks with the PTA about the ice cream stand.

The theatre is booked for November 15th. We have confirmed Bah Humbug! A fun, interactive take on the classic tale of a Christmas Carol.

I have created all the marketing around the events and distributed through social media and the Hamsey News.

The Hall is booked for a Halloween session and we will start planning that soon.

Grants

The grants are applied for through Beechwood Hall and Rural Park Charity but are noted here as they benefit residents in the Parish.

I am continuing to follow up on the £2000 grant for the youth club from the Sussex police and Crime Commissioner which is set up to reduce crime and increase community safety. No further information has been received.

We continue to be one of the Tesco blue coin scheme for more baby and toddler groups. We will be a charity until mid-July where we will get £500 for 3rd place, £1000 for 2nd Place and £1500 for first place. We are up against some other strong charities so we will be delighted to receive any of the awards. We have been advertised this to the local community and have had a lot of support from residents.

Beechwood Hall

I continue to be part of the team along with Councillor Osbourne, the Hall Manager, cleaner, and accountant to ensure Beechwood Hall remains well-managed, financially sound, and accessible. This includes overseeing policies, procedures, maintenance, and the upkeep of the grounds.

The marketing position has now ended and we thank Bernie for her support to the hall team during her time with us.

We held another successful Beechwood Meeting where the team looked at all the finances and upcoming activities. It is great to be part of this successful team. We agreed increased cleaning budget can be used as there are a lot of bookings back to back that need the hall to be cleaned at specific times. This small increase in budget means we can rent out to more people so has a good return on investment.

School Engagement

I've been part of the team engaging with the Head Teacher at Hamsey Community School. We found and have supported the school to apply to the Coop Community Fund for £65000 for an outdoor classroom that will be a community climate action hub.

Communications

The village WhatsApp group working as a notice board has been working well, with the aim of increasing communication in the Parish. We currently have 80 members and have advertised in the Hamsey News again this edition.

I have inputted to the Hamsey News Summer edition with the social events.

Access

I have continued supporting a local resident with access to Lewes via public Transport through communicating with the South Downs National Park and also ESCC to ensure equity of access for all residents. The Parish Council will use CIL money to get a dropped kerb at the Bus Stop in Offham. This has been a very long process full of confusion from ESCC but we will continue to do our best to make this happen. Charlotte the local ESCC councillor has been supporting me to take this forward.

Road Safety

I continue to communicate with ESCC about getting the speed sign in Cooksbridge replaced with a flashing sign showing the exact speed and also the signs for Bevernbridge about children crossing. I email regularly to follow up. Last response was they are putting a quote together for us.