

Hamsey Parish Council

www.hamseyparish.gov.uk

Marie Owen, Clerk to Hamsey Parish Council
Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG
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Members of **HAMSEY PARISH COUNCIL** are summoned to attend the **Council meeting of Hamsey Parish Council** to be held on **Thursday 10th September 2026 at 7.15pm** at **Beechwood Hall & Rural Park**

Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda.

Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on clerk@hamseyparish.gov.uk before 5pm on Monday 6th July 2026 or they may attend in person.

This meeting may be recorded for the purpose of minute taking.

1. Apologies for absence.

2. Questions from the public.

3. Declaration of interest from any Councillor regarding any item on the agenda.

4. Minutes from the meeting held on Thursday 9th July to be agreed and signed as a true record.

5. Update on any matters arising from last meeting – review and update actions - see action log at appendix 1 to this agenda.

6. Financial matters

a) To approve payment of invoices as detailed (including v.a.t).

Current Account

Transaction number	Payee	Amount £
V35	Marie Owen – Printer Ink	13.49
V36	Carolyn Henry – Expenses	12.20
V37	Marie Owen – Salary	639.30
V38	HMRC	187.67
V39	Richard Allan – Grounds Maintenance	365.00
V40	PKF – External Audit	378.00
V41	Unity Trust – Bank Charges	7.00
V42	Marion Hughes – Community Awards	66.89
V43	Barcombe Landscapes – Grounds Maintenance	108.00
V44	Marie Owen – Frames	28.31
V45	Marie Owen – Printer Ink	13.49
V46	Unity Trust – Bank Charges	7.00
V47	Helen Clegg – Magazine Printing & Editing	373.75
V48	Marie Owen – Salary	639.50
V49	HMRC	187.47

b) To note the Council's current financial situation

Detailed below is the expenditure and income for the period 1st April 2026 – 25th August 2026

Expenditure	£	Notes
Audit	793.00	
Capital Expenses		
Grants	355.00	
Grounds Maintenance	2,351.74	
Office Expenses/administration	4,792.42	Includes clerk's salary
Other Expenses	942.89	
Premises	2,680.51	
Subscriptions	949.82	
Total	12,865.38	

Income	£	Notes
Precept	10,550.00	1 st Half of the Precept
Lottery Grant		
VAT Reclaim		
CIL Payment		
Bank Interest	349.25	
Other Payments		
Total	10,899.25	

Balance per bank statement as at: 25th August 2026	£
Unity Trust - current account	7,296.44
Unity Trust - savings account	79,274.42
Total	86,570.86

c) To accept the engagement letter from the Internal Auditors, Mulberry and to consider their independence.

d) To review and confirm the external audit and it's conclusion.

7. Policies

a) Review Emergency Plan.

8. Planning matters – to receive any report from the planning committee

a) Applications still awaiting decision/in progress (as at 25th August 2026)

LW/25/0339 – Land at Cooksbridge Road, Cooksbridge

The provision of 151 residential dwellings (class C3) including 40% affordable housing and commercial floorspace provision (class E), with public open space, soft and hard landscaping, play, space. Community orchard, vehicular access, car and cycle parking provision and associated infrastructure including SUDS provision.

LW/25/0484 – Former Hamsey Brickworks, South Road.

Erection of 12 residential dwellings (Use Class C3) with associated access, landscaping, parking, and infrastructure works.

LW/26/0245 – Hewen Street Farm South Road, South Common, South Chailey.

Creation of a farm access road.

SDNP/26/02222/TDC – Fishpond House, Beechwood Lane, Cooksbridge.

Technical Details Consent for PiP Application ref SDNP/25/02143/PIP (Erection of 1 no. dwelling)

LW/26/0321 – Former Hamsey Brickworks, South Road

Approval of Reserved Matters following Outline application LW/20/0609, as amended by Section 73 consent LW/23/0561, for up to 12 custom-build homes and supporting infrastructure.

b) Applications determined/approved since last meeting.

SDNP/26/00594/CND – Mill Lane Farm, The Street, Offham

Removal of Condition 8 (access to workers dwelling solely via track) relating to Planning Approval SDNP/25/04064/FUL

Approved

SDNP/26/00267/LIS – 17 Bank Cottages, The Street, Offham

Dismantle and rebuild leaning chimney stack.

Approved

SDNP/26/00969/HOUS – Hamsey Place, Old Church Lane, Hamsey.

Erection of garden studio.

Approved

SDNP/26/01293/FUL – Hamsey Place Cottages, Whitfield Lane, Hamsey.

Internal and external alterations to numbers 1 and 2 Hamsey Place Cottages to amalgamate both cottages into one dwelling house.

Approved

c) New Applications

LW/26/0364 – Two Ways Bevernbridge South Road

Variation of Conditions 1 (Plans) and 8 (CEMP) in relation to approval LW/23/0119 to allow the development to be phased and amend the wording of condition 8 to that of a compliance condition.

d) Discussion on new developments and the implications for the Parish.

9. Grant Applications

To consider any grant applications received

10. Beechwood Hall Working Group – Cllr Henry

To receive any reports from Beechwood Hall working group

11. Environment

To discuss any Environmental issues affecting the Parish

12. Highway and Traffic issues – Cllr McBrown

To discuss any Highway and Traffic issues

13. To consider Rail and Bus issues – Cllr McBrown

To discuss any rail and bus issues

14. Police/ Neighbourhood Watch - Cllr McBrown

To discuss any Police & Neighbourhood watch issues

15. General improvements to Parish

To discuss general improvements to the Parish

16. Reports from meetings

To receive any additional reports from meetings attended by Councillors or Clerk

17. Events

31st October – Halloween

15th November 2026 Theatre

Weekend 4th - 6th December 2026 Christmas Events

18. Footpaths and rights way

To discuss footpaths and rights of way within the Parish

19. Neighbourhood Plan

20. Communication

21. Correspondence

To note correspondence received since the last meeting and any action required.

22. Future agenda items

To discuss and note future agenda items/reports

23. Date for next meeting

Thursday 12th November 2026. 7:15pm.

Signed

Dated

Marie Owen – Hamsey Parish Clerk/RFO

31st August 2026

Notes

1. Agenda Item 21 relevant to any correspondence received – see monthly spreadsheet circulated previously. This spreadsheet includes various correspondence received weekly including newsletters from: NALC, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA and meeting invitations and agendas.

2. Should any resident like to see a copy of the monthly correspondence log please contact the Parish Clerk on clerk@hamseyparish.gov.uk

Appendix 1 – Action Log

Number	Regarding	Responsibility	Action
1	Bike racks	LMcK	Awaiting to hear from LDC planning. Ongoing
2	Children crossing signs for Bevernbridge	CH	To find out price for sign from Highways. Awaiting. Send to Cllr Keenan
3	Rural Design Code & Neighbourhood Plan	MC	Meeting with LMcK, TG & DB in September
4	Mood board for village sign	MC/TG	School to give ideas.
5	Cycleway	TG	Link with Barcombe, Chris Bibb, land owners, Wealden.
6	Inform Highways to go ahead with dropped kerb	CH	Awaiting reply from Senior Transport Officer.
7	Investigate cost and process of vehicle activated sign	CH	Awaiting info. Email Cllr Keenan
8	Prepare speech for Cala Homes application to committee	LMcK	Ongoing.
9	Planning response to Barcombe new development	LMcK	
10	Instruct solicitor regarding Bevernbridge	LMcK	
11	Ask Monday Club to repair Meridan Sign	MC	Awaiting response.
12	Enquire re grass cutting by phone books	MC	Report on new Glendale Portal
13	Investigate new house in Bevernbridge	LMcK	
14	Advertise for a team of cleaners for Beechwood Hall	PC	Done – no response
15	Purchase new table	PC	Done
16	Review wedding brochure	MC	
17	Review Beechwood Hall website	TG	Done
18	Chatfield Close yellow box	KMcB	
19	Covers flower planters	MC	
20	Purchase bulbs	MC	
21	Approach people to deliver Hamsey News	ALL	
22	Report to Mark Slater on new Waste Laws	DB	